



MEETING OF COUNCIL MINUTES

Tuesday 15 December 2020

6:00pm

Community Hub

MEMBERSHIP

Councillors

Liesbeth Long

Gerard Murphy

Wayne Sproull

Geoff Lovett

Grace La Vella

Chris Meddows-Taylor (Mayor)

Anna de Villiers

Confirmed at the Council Meeting
held on 27 January 2021

CONFIRMED MINUTES

1. COMMENCEMENT OF MEETING AND WELCOME

The meeting commenced at 6.00pm

The Mayor, Cr Meddows-Taylor welcomed everybody.

IN ATTENDANCE

Councillors

Chris Meddows-Taylor (Mayor)

Liesbeth Long

Gerard Murphy

Wayne Sproull

Geoff Lovett

Grace La Vella

Anna de Villiers

Officers

Chief Executive Officer, Lucy Roffey

Acting General Manager Corporate Performance, David Anderson

General Manager Community Wellbeing, Martin Collins

General Manager Infrastructure Assets and Planning, Rebecca Stockfeld

Manager Business Transformation, David Oliver

2. APOLOGIES

Nil

3. LEAVE OF ABSENCE

Nil

4. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

5. CONFIRMATION OF THE MINUTES OF PREVIOUS COUNCIL MEETINGS

To present for confirmation the minutes of the Council Meeting held on 1 December 2020.

Council Resolution

That Council confirms the Minutes of the Council Meeting held on 1 December 2020.

Moved Cr La Vella
Seconded Cr Sproull

CARRIED

6. REPORTS FROM COMMITTEES

Nil

7. PETITIONS

Nil

8. OFFICER REPORTS

CONFIRMED MINUTES

8.1 RISK APPETITE STATEMENT

The purpose of this report is to present the draft Risk Appetite Statement to Council following consideration by the Audit and Risk Committee at its September 2020 meeting and seek to have the Risk Appetite Statement adopted by Council.

Council Resolution

That Council adopt the attached draft Risk Appetite Statement.

Moved **Cr Murphy**
Seconded **Cr Lovett**

CARRIED

8.2 CENTRAL GOLDFIELDS SHIRE COUNCIL 2019-2020 ANNUAL REPORT

The purpose of this report is to present the Central Goldfields Shire Council 2019-2020 Annual Report for Council's consideration.

Council Resolution

That Council note the attached Central Goldfields Shire Council 2019-2020 Annual Report.

Moved **Cr de Villiers**
Seconded **Cr La Vella**

CARRIED

8.3 COUNCIL MEETING DATES

The purpose of this report is to recommend Council adopt the proposed dates and times for meetings of Council for the 2021 calendar year.

Council Resolution

That Council adopts the following dates for council meetings in 2021:

- *Tuesday 23 February 2021*
- *Tuesday 23 March 2021*
- *Tuesday 27 April 2021*
- *Tuesday 25 May 2021*
- *Tuesday 22 June 2021*
- *Tuesday 27 July 2021*
- *Tuesday 24 August 2021*
- *Tuesday 28 September 2021*
- *Tuesday 26 October 2021*

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- *Tuesday 16 November 2021 – Meeting to appoint Mayor and consideration of appointments to committees and organisations*
- *Tuesday 23 November 2021*
- *Tuesday 21 December 2021*

Moved **Cr La Vella**
Seconded **Cr Long**

CARRIED

8.4 OCTOBER FINANCIAL REPORT

The purpose of this report is to brief Council on its financial performance for the year to date and how it is tracking against the adopted budget.

Council Resolution.

That Council receives and notes the attached Financial Report for the period to 31 October 2020:

Moved **Cr Lovett**
Seconded **Cr Murphy**

CARRIED

8.5 PLANNING APPLICATION 040/20 FOR A 5 LOT SUBDIVISION OF THE LAND AND CREATION OF ACCESS TO A ROAD IN A ROAD ZONE CATEGORY 1 AT 4695 BALLARAT-MARYBOROUGH ROAD, DUNACH

The purpose of this report is to seek a Council determination on a planning permit application received by Council for a 5-lot subdivision and creation of access to a road in a Road Zone Category 1 at 4695 Ballarat-Maryborough Road, Dunach.

Council Resolution.

That Council having caused notice of Planning Application No. 040/20 to be given under Section 52 of the Planning and Environment Act 1987 and the Central Goldfields Planning Scheme and having considered all the matters generally required, determines to issue a notice of decision to issue planning permit 040/20 in respect to land known and described as 4695 Ballarat Maryborough Road, Dunach, for a 5 lot subdivision of the land, subject to the following conditions:

Prior to Certification

1. *Prior to Certification the applicant/owner must submit an amended Plan of Subdivision. Such plan must be generally in accordance with the plan submitted but modified to show:*
 - a) *Building envelopes or building exclusion zones that prevent future dwellings from being located within 30m of any waterway (in accordance with condition 17 of this permit) and that locate future dwellings outside of the Erosion Management Overlay.*
 - b) *Wastewater disposal envelopes or wastewater disposal exclusion zones that prevent future wastewater disposal areas from being located within 100m of*

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any waterways, 60m of any dams, 40m of any drainage lines and 20m of any bores, in accordance with condition 18 of this permit.

No Layout Alteration

- 2. The subdivision permitted by this permit as shown on the endorsed plan(s) and/or described in the endorsed documents must not be altered or modified (for any reason) except with the prior written consent of the Responsible Authority.*

Servicing Provisions

- 3. Access to each lot must be provided via an all-weather road with dimensions adequate to accommodate emergency vehicles.*
- 4. Each lot must be connected to a reticulated sewerage system or if not available, all domestic wastewater must be treated and retained on-site in accordance with the State Environment Protection Policy (Waters of Victoria) under the Environment Protection Act 1970.*
- 5. Each lot must be connected to a reticulated potable water supply or have an alternative potable water supply with adequate storage for domestic use as well as for fire-fighting purposes.*
- 6. Each lot must be connected to a reticulated electricity supply or have an alternative energy source.*

Mandatory conditions

- 7. The owner of the land must enter into an agreement with:*
 - a) A telecommunications network or service provider for the provision of telecommunication services to each lot shown on the endorsed plan in accordance with the provider's requirements and relevant legislation at the time; and*
 - b) A suitably qualified person for the provision of fibre ready telecommunication facilities to each lot shown on the endorsed plan in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.*
- 8. Before the issue of a Statement of Compliance for any stage of the subdivision under the Subdivision Act 1988, the owner of the land must provide written confirmation from:*
 - a) A telecommunications network or service provider that all lots are connected to or are ready for connection to telecommunications services in accordance with the provider's requirements and relevant legislation at the time; and*
 - b) A suitably qualified person that fibre ready telecommunication facilities have been provided in accordance with any industry specifications or any standards set by the Australian Communications and Media Authority, unless the applicant can demonstrate that the land is in an area where the National Broadband Network will not be provided by optical fibre.*

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Construction phase

9. *All activities associated with the construction of the subdivision permitted by this permit must be carried out to the satisfaction of the Responsible Authority and all care must be taken to minimise the effect of such activities on the amenity of the locality.*

Public Open Space Contribution

10. *Prior to the issue of a statement of compliance the owner/developer must pay the Responsible Authority 5% of the site value of all the land in the subdivision, pursuant to Section 18 of the Subdivision Act 1988.*

Engineering

Prior to the issue of a Statement of Compliance the following must be undertaken by the applicant/owner to the requirements and satisfaction of the Responsible Authority:

Access

11. *Vehicular access to Lots 1, 2 and 3 must be provided from Ballarat-Maryborough Road in accordance with the requirements of the Department of Transport.*
12. *Vehicular access to Lots 4 and 5 must be provided from Bucklands Lane.*
13. *Vehicular crossovers/driveways must be constructed between Lots 4 and 5 and Bucklands Lane. Such crossovers/driveways must be of all-weather gravel construction and be from the road to the property boundary (refer Infrastructure Design Manual: Standard Drawing 255).*
14. *The applicant/owner must make further application for and have approved driveway crossing permit/s for any crossover/driveway works. All works constructed or carried out must be in accordance with the approved plans/permit(s).*
15. *Once constructed the crossovers must be thereafter maintained by the landowner to the satisfaction of the Responsible Authority.*

Drainage

16. *Stormwater must be accommodated and treated within the lots permitted by this permit in accordance with IDM Clause 19.*
17. *A legal point of stormwater discharge LPSD must be provided in Bucklands Lane for all lots within the subdivision.*
18. *The owner/applicant must design a drainage system to drain the surface water and any future development stormwater from each Lot to the legal point of discharge to the satisfaction of the Responsible Authority. This drainage plan must be provided to the Responsible Authority for approval.*

Landscaping

19. *Any existing native and significant vegetation is to be protected during all works and must not be damaged or marked in any way, except with the permission of the Responsible Authority.*

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20. *Upon completion of all off site works any disturbed areas must be levelled, topsoiled and seeded. Alternate landscaping methods may be undertaken, but must be approved, in writing, by the Responsible Authority prior to any works being undertaken.*

Asset Protection

21. *At any time the permit holder must ensure that the operation and condition of Council assets (including street trees, drains and roads) are not damaged by the site construction works. If the Responsible Authority deems Council assets have been detrimentally affected or damaged by development construction access, the assets will be required to be repaired and reinstated by the permit holder to the satisfaction of the Responsible Authority.*

Emissions and Discharges during Construction

22. *The developer must restrict emissions and discharges from any construction sites within the land in accordance with the best practice environmental management techniques and guidelines contained in the Environment Protection Authority publications Construction Techniques for Sediment Pollution Control (EPA 1991) and Environmental Guidelines for Major Construction Sites (EPA 1995) to the satisfaction of the Responsible Authority.*

Environmental Health Officer

23. *The applicant must comply with all the conditions that have been set by Goulburn-Murray Water.*
24. *The applicant must apply for permit to install a Secondary Wastewater Treatment System with Pressure Compensating Subsurface Irrigation.*
25. *The capacity of the system and effluent disposal area will be calculated and determined when septic application with building plan is received by Council.*
26. *The conditions apply to all the lots in the subdivision.*

Goulburn Murray Water

27. *Any Plan of Subdivision lodged for certification must be referred to Goulburn-Murray Rural Water Corporation pursuant to Section 8(1)(a) of the Subdivision Act.*
28. *The Plan of Subdivision must show building envelopes or building exclusion zones that prevent future dwellings from being located within 30m of any waterways.*
29. *The Plan of Subdivision must show wastewater disposal envelopes or wastewater disposal exclusion zones that prevent future wastewater disposal areas from being located within 100m of any waterways, 60m of any dams, 40m of any drainage lines and 20m of any bores.*
30. *All wastewater from future dwellings must be treated to a standard of at least 20mg/L BOD and 30mg/L suspended solids using a package treatment plant or equivalent. The systems must be EPA approved, installed, operated and maintained in accordance with the relevant EPA Code of Practice and Certificate of Conformity.*

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31. All works within the subdivision must be done in accordance with EPA Publication 960 "Doing It Right on Subdivisions, Temporary Environmental Protection Measures for Subdivision Construction Sites", September 2004.

Powercor Australia

32. This letter shall be supplied to the applicant in its entirety.
33. The plan of subdivision submitted for certification under the Subdivision Act 1988 shall be referred to the Distributor in accordance with Section 8 of that Act.
34. The applicant shall provide an electricity supply to all lots in the subdivision in accordance with the Distributor's requirements and standards. Notes: Extension, augmentation or rearrangement of the Distributor's electrical assets may be required to make such supplies available, with the cost of such works generally borne by the applicant.
35. The applicant shall ensure that existing and proposed buildings and electrical installations on the subject land are compliant with the Victorian Service and Installation Rules (VSIR). Notes: Where electrical works are required to achieve VSIR compliance, a registered electrical contractor must be engaged to undertake such works.
36. The applicant shall establish easements on the subdivision, for all existing Distributor electric lines where easements have not been otherwise provided on the land and for any new powerlines to service the lots or adjust the positioning existing easements. Notes:
- Existing easements may need to be amended to meet the Distributor's requirements
 - Easements required by the Distributor shall be specified on the subdivision and show the Purpose, Origin and the In Favour of party as follows:

Easement Reference	Purpose	Width (Metres)	Origin	Land Benefited / In Favour of
	Power Line		Section 88 – Electricity Industry Act 2000	Powercor Australia Ltd

Department of Transport

37. Prior to the issue of Statement of Compliance the crossover and driveway for Lots 1, 2 and 3 are to be constructed generally in accordance with VicRoads Guideline Drawing GD4010 and to the satisfaction of and at no cost to the Head, Transport for Victoria.
38. One single point of access for each new Lot only. Should the access for Lots 2 and 3 not be located at the existing access points (gates) those accesses must be reinstated to the satisfaction of and no cost to the Head, Transport for Victoria.

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Permit Expiry

39. *This permit will expire if one of the following circumstances applies:*

- a) The plan of subdivision is not certified under the Subdivision Act 1988 within two years of the date of this permit; or*
- b) Registration of the plan of subdivision is not completed within five years of the certification of the plan of subdivision under the Subdivision Act 1988.*

The Responsible Authority may extend the time if a request is made in writing before the permit expires, or within six months afterwards.

Where the development is started lawfully before the permit expires, the Responsible Authority may extend the period in which the development must be completed if a request is made in writing before the permit expires or within twelve months afterwards:

Moved **Cr La Vella**
Seconded **Cr Sproull**

CARRIED

8.6 DRAFT COMMUNITY PARTICIPATION AND ENGAGEMENT POLICY and DRAFT COMMUNICATIONS AND ENGAGEMENT STRATEGY

The purpose of this report is to present the *Draft Community Participation and Engagement Policy* and *Draft Communications and Engagement Strategy* to Council.

Council Resolution.

That Council

- 1. Endorses the draft Community Participation and Engagement Policy and Communications and Engagement Strategy 2021-2022*
- 2. Undertakes a community consultation process on the draft Policy and Strategy from December 2020 to January 2021*
- 3. Invites public submissions and feedback on the draft Policy and Strategy*
- 4. Receives public submissions on the draft Policy and Strategy during the exhibition period December 2020 to January 2021.*

Moved **Cr Sproull**
Seconded **Cr Long**

CARRIED

9 DOCUMENTS FOR SEALING CONFIRMATION REPORT

Nil

10 NOTICES OF MOTION

Nil

11 URGENT BUSINESS

Nil

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12 CONFIDENTIAL BUSINESS

Nil

13 OTHER BUSINESS

Cr Murphy noted this is the final meeting before Christmas wished everyone a safe Christmas.

Cr Meddows-Taylor congratulated Cr La Vella on her appointment to the Victorian Local Government Association and wished everyone a happy Christmas and New Year after a difficult 2020.

14 MEETING CLOSURE

The Chair, Cr Meddows-Taylor declared the meeting closed at 6.28 pm.

A handwritten signature in blue ink, appearing to read "Chris Webb", is positioned above a horizontal line.

Confirmed at the Council Meeting
held on 27 January 2021.