



## **MEETING OF COUNCIL MINUTES**

Tuesday 28 July 2020

6:00pm

Via Zoom:

### **MEMBERSHIP**

Administrator Noel Harvey

Administrator Karen Douglas

Administrator Hugh Delahunty

Confirmed at the Council Meeting  
Held on 25 August 2020

# CONFIRMED MINUTES

## 1. COMMENCEMENT OF MEETING AND WELCOME

The meeting commenced at 6.00pm

The Chair, Administrator Noel Harvey read the Council Prayer and acknowledgement of country.

### IN ATTENDANCE via videoconference Zoom

Administrator Noel Harvey  
Administrator Hugh Delahunty  
Administrator Karen Douglas

Chief Executive Officer, Lucy Roffey  
General Manager Corporate Performance, Paul Brumby  
General Manager Community Wellbeing, Martin Collins  
General Manager Infrastructure Assets and Planning, Rebecca Stockfeld

## 2. APOLOGIES

Nil

## 3. LEAVE OF ABSENCE

Nil

## 4. DISCLOSURES OF CONFLICTS OF INTEREST

Nil

## 5. CONFIRMATION OF THE MINUTES OF THE PREVIOUS COUNCIL MEETING

To present for confirmation the minutes of the Council Meeting held on 23 June 2020.

### Council Resolution

*That Council confirms the Minutes of the Council Meeting held on 23 June 2020.*

**Moved Administrator Delahunty**  
**Seconded Administrator Douglas**

**CARRIED**

## 6. REPORTS FROM COMMITTEES

6.1 Noting of the Approved Minutes of Special Committee meetings and Advisory Committee meetings

To present for noting the confirmed minutes of Council's Special Committees established under section 86 of the Local Government Act 1989 and the confirmed minutes of the Audit and Risk Committee established in accordance with section 139 of the Local Government Act 1989.

# CONFIRMED MINUTES

## Council Resolution

*That Council notes the confirmed minutes of the Dunolly Historic Precinct Committee Meeting 24 February 2020.*

**Moved Administrator Douglas**  
**Seconded Administrator Delahunty**

**CARRIED**

## 7. PETITIONS

Nil

## 8. OFFICER REPORTS

### 8.1 ASSEMBLIES OF COUNCILLORS

The purpose of this report was to provide the record of any assembly of councillors, which has been held since the last council meeting, so that they are recorded in the minutes of the formal council meeting.

## Council Resolution

*That Council note the record of assemblies of councillors for the period 17 June 2020 to 17 July 2020.*

**Moved Administrator Douglas**  
**Seconded Administrator Delahunty**

**CARRIED**

### 8.2 PRIORITY PROJECTS PLAN 2020-21 – ADVOCACY DOCUMENT

The purpose of this report is to present the Priority Projects Plan advocacy document for Council to consider for adoption.

The purpose of the document is to assist in council advocacy to state and federal funding agencies for investment in key projects in Central Goldfields Shire.

## Council Resolution

*That Council adopt the Priority Projects Plan and endorse its use as an advocacy document when seeking funding support from other levels of government.*

**Moved Administrator Delahunty**  
**Seconded Administrator Douglas**

**CARRIED**

## CONFIRMED MINUTES

### 8.3 INSTRUMENT OF DELEGATION COUNCIL TO CHIEF EXECUTIVE OFFICER

The purpose of this report is to brief Council on the status of Council delegations to the Chief Executive Officer (CEO) under the Local Government Act 2020 and adopt the new instrument of delegation.

#### **Council Resolution**

*In the exercise of the power conferred by section 11(1)(b) of the Local Government Act 2020, Council resolves that:*

- 1. There be delegated to the person holding the position, or acting in or performing the duties, of Chief Executive Officer the powers, duties and functions set out in the attached Instrument of Delegation to the Chief Executive Officer, subject to the conditions and limitations specified in that Instrument.*
- 2. On the coming into force of the instrument all previous delegations to the Chief Executive Officer are revoked.*
- 3. The duties and functions set out in the instrument must be performed, and the powers set out in the instruments must be executed, in accordance with any guidelines or policies of Council that it may from time to time adopt.*

**Moved Administrator Douglas**  
**Seconded Administrator Delahunty**

**CARRIED**

### 8.4 COMMUNITY SATISFACTION SURVEY RESULTS 2020

The purpose of this report is to present the Community Satisfaction Survey Results for 2020 to Council for noting.

The Community Satisfaction Survey is undertaken annually to specifically measure a number of KPIs on Council's performance that are mandated in the Local Government Act and reported in Council's Annual Report. The survey also asks the community to rate a number of Council services in terms of importance and performance.

#### **Council Resolution.**

*That Council note the results of the Community Satisfaction Survey 2020.*

**Moved Administrator Delahunty**  
**Seconded Administrator Douglas**

**CARRIED**

# CONFIRMED MINUTES

## 8.5 AUDIT AND RISK COMMITTEE CHARTER

The purpose of this report is to recommend that Council establish an Audit and Risk Committee in accordance with section 35 of the Local Government Act 2020, present the updated Audit and Risk Committee Charter for adoption and recommend the reconfirmation of the current Committee members.

### Council Resolution

*That Council:*

1. *Establish an Audit and Risk Committee in accordance with section 53 of the Local Government Act 2020*
2. *Approve the attached draft Audit and Risk Committee Charter in accordance with Section 54 of the Local Government Act 2020.*
3. *Reconfirm the membership of the Audit and Risk Committee as resolved at its Meeting on 28 April 2020 as follows:*
  - a. *Appoint John Watson to be an Independent Member and the Chair of the Audit and Risk Committee for a further term of three years, ending on 23 May 2023;*
  - b. *Appoint Robert Tommasini to be an Independent Member of the Audit and Risk Committee for a further term of two years, ending on 23 May 2022;*
  - c. *Appoint Cheryl Fitzgerald to be an Independent Member of the Audit and Risk Committee for a further term of one year, ending on 23 May 2021; and*
  - d. *Appoint Administrators Hugh Delahunty and Karen Douglas to the Audit and Risk Committee for the remainder of their term as Administrators of the Central Goldfields Shire Council.*

**Moved** Administrator Douglas  
**Seconded** Administrator Delahunty

**CARRIED**

## 9 DOCUMENTS FOR SEALING CONFIRMATION REPORT

Nil

## 10 NOTICES OF MOTION

Nil

## 11 URGENT BUSINESS

Nil

## 12 CONFIDENTIAL BUSINESS

Nil

## CONFIRMED MINUTES

### 13 MEETING CLOSURE

The Chair, Administrator Noel Harvey declared the meeting closed at 6.37pm



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Confirmed at the Council Meeting  
held on 25 August 2020.

Chair, Administrator Noel Harvey